

The **Sarawak Timber Association** (STA) was formed in 1971 and represents over 380 member companies dealing with forestry and timber industry. STA promotes the practice of sustainable forest management; monitors world timber markets; assists producers, buyers and investors to network; conducts training and research; and supports community and welfare service projects.

A team of dedicated staff in the Secretariat executes the work of the Association under the STA Council. The Association is now looking for suitable candidates to fill the following vacant positions.

### **(1) Member Services Officer – Legal (STA) - 1 Position**

The primary responsibility of the successful candidate shall be in the following:-

- Industrial Relations and labour issues
- Contract preparation
- Research and other legal-related matters

All applicants must possess at least a degree in law and have at least two years of relevant working experience; possess good inter-personal communication and organizational skills.

**STA Training Sdn Bhd (STAT)** is a subsidiary company of STA with the primary objective to develop and implement trainings for forest workmen in Sarawak.

### **(2) IT Officer (STAT) – 1 Position**

All applicants must have at least a degree in IT from any recognized university, with a minimum of two years of working experience in database design ie Structured Query Language (MySQL), Hypertext Preprocessor (PHP) and Microsoft Access as well as Graphic design using Adobe Photoshop and Adobe Indesign. Knowledge in digital video production is an added advantage. The successful applicant will be responsible for (i) developing and managing a database for registering workers under training, and (ii) designing graphic works.

An attractive remuneration package commensurate with his/her qualifications and working experience awaits the successful candidates.

Individuals with the relevant qualifications and experience are invited to submit an application to fill the above vacancies (indicating on the envelope the position applied for) together with (1) a resume (2) a photocopy of education/training certificates (3) a statement of expected monthly salary (4) contact address and telephone and (5) a recent passport-size photo (non-returnable) to:-

The Chief Executive Officer  
Sarawak Timber Association  
11 Floor, Wisma STA  
26, Jalan Datuk Abang Abdul Rahim  
93450 Kuching, Sarawak

**Applications with the appropriate qualification and required documents will only be considered.** The closing date for all applications is **20 May 2019**. Only short-listed candidates will be called for interview in **June 2019**.