



FOREST TIMBER LICENCE APPLICATION FORM (FTLAP)

(To be submitted together with Forest Timber Licence Application Checklist -FTLCL)

Important Notes:

- (a) All the application for new and renewal of licence will be charged Processing Fee as stipulated under **Section 48 (2)** and **Third Schedule** of Forests Ordinance 2015 (Cap. 71). The fee payable is non-refundable. Please refer to the Rate of Fees as attached.
- (b) For renewal, the licensee must settle all outstanding bills such as compound, royalty & other charges before they can apply or submit the form for renewal.

To: **Director of Forests**

Attn.: **Head of Licensing Division, 8th Floor, Wisma Sumber Alam, Petra Jaya, Kuching) or**
Divisional Forest Officer _____ (Name of Division)

Please (✓) in the appropriate box:

NEW APPLICATION

RENEWAL (LICENCE NO./NAME: _____)

PART 1 - TYPES OF LICENCE

| | | | | | |
|----------------------------------|--|------------------------|--|--|--|
| Long-Term (F30) | | Occupation Ticket (OT) | | Letter of Authority (LA) (For new application only) | |
| Licence for Planted Forest (LPF) | | Belian (BT) | | Others (Please specify): | |
| Short-Term Licence (F3) | | Mangrove (PF/P/F) | | | |

PART 2 - APPLICANT PROFILE

| INDIVIDUAL | ASSOCIATION | COMPANY | STATUTORY BODY |
|---|-------------|---------|-----------------|
| NAME | | | |
| IDENTIFICATION CARD (IC) NO (Attach copy of IC) | | | |
| CORRESPONDENCE ADDRESS | | | |
| TELEPHONE NO. | | | |
| FAX NO. | | | |
| EMAIL | | | |
| AUTHORIZED PERSON NAME (Attach copy of Authorization Letter) | | | TELEPHONE NO. : |

PART 3 - FOR COMPANY / ASSOCIATION / STATUTORY BODY

(Please (✓) and submit the copy of documents as below)

| NO | ITEM | COMPANY | ASSOCIATION | STATUTORY BODY |
|----|---|---------|-------------|----------------|
| 1. | Form 24 | | | |
| 2. | Form 49 | | | |
| 3. | Form 32A | | | |
| 4. | Trade Licence | | | |
| 5. | Certificate of ROS | | | |
| 6. | Other relevant document (Please specify) | | | |

| PART 4 - INFORMATION OF AREA APPLIED | | | | | | |
|--|--|-----------|--|----------------|--|--------------|
| 4a - TYPE / STATUS OF LAND | | | | | | |
| PERMANENT FOREST | | STATELAND | | ALIENATED LAND | | GAZETTED NCR |
| LOCALITY <i>Please submit locality map with proper coordinate</i> | | | | | | |
| Land District | | | | | | |
| Total Area (ha) | | | | | | |

| 4b - ALIENATED LAND* / GAZETTED NCR** | | | | | | |
|---------------------------------------|--|------------------------|---------------------|----------|---------------|-----------|
| NO*** | NAME OF OWNER / AUTHORIZED REPRESENTATIVES | IDENTIFICATION CARD NO | LAND TITLES DETAILS | | | |
| | | | LOT NO | BLOCK NO | LAND DISTRICT | AREA (Ha) |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |

* Please provide the copy of land title together with latest extract of titles.
 **Please attach copy of Gazette Notification or supporting document from relevant authority.
 ***Please use additional sheet for more than 5 landowners

5 – OTHER INFORMATION

5.1. Has Forest Timber Licence been issued previously to you? YES NO

If yes, please give details (Please provide a copy of licence):

Licence No.:

Date of Issued:

Date of Expiry:

5.2. Has your application been rejected by the Forest Department? YES NO

If yes, please provide details:

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5.3. Has your licence ever compounded/suspended/cancelled by Forest Department? YES NO

If yes, please provide details:

.....

6 - DECLARATION

I/we hereby declare that all the information and documents given are correct and I/we understand that if the information is not correct or false, this application will be rejected AND if the license was issued, it will be revoked.

| | | | |
|----------------------------------|--|---------------------------|--|
| SIGNATURE | | APPLICANT REF. NO. | |
| NAME | | DATE | |
| POSITION/ DESIGNATION | | OFFICIAL STAMP | |

